

Ref: EOI/ 2022/VE-1/0

**EXPRESSION OF INTEREST (EOI)**  
**for**  
**Empanelment of Vendors for various products in**  
**MEP Works**



**INKEL LIMITED**

*Door No. 7/473ZA – 5 & 6, 2nd Floor, Ajiyal Complex,  
Kakkanad, Cochin – 682030  
(Phone: 0484 – 2978101/ 103)*

## **NOTICE INVITING EXPRESSION OF INTEREST (EOI)**

**INKEL Ltd.**  
 7/473ZA – 5 & 6,  
 2nd Floor, Ajiyal Complex,  
 Kakkanad, Cochin, Pin: 682030 (Kerala)  
 Phone: 0484 2978101

DATE: 19/08/ 2022

Chief Engineer, INKEL Ltd, invites sealed hard copy applications from eligible and qualified Vendors/suppliers of various products in electro-mechanical works for empanelment under different product categories as further detailed in this document.

S. No.	Description	Detail
1	Inviting Organization	INKEL Ltd., COCHIN
2	EOI Title	Expression of Interest for Empanelment of Vendors for various products in Mechanical & Electrical Works
3	Collection of prequalification document	<a href="http://www.inkel.in">www.inkel.in</a>
4	Date of Announcement	19 August 2022
5	Last date for submission of Application	19 September 2022 up to 3.00 P.M.
6	Application Fee	Not applicable
7	Address for Clarification and Queries	<a href="mailto:tenders@inkelkerala.com">tenders@inkelkerala.com</a> ; to be submitted at least three days before the last date for submission of EOI
8	Mode of submission	Offline
9	Submission of Application against EOI	Sealed cover with EOI Title, addressed to: Tender Cell, INKEL, Ajiyal Complex, Kakkanad, Cochin-682030 Phone: 0484-2978101, 0484-2978103

-sd-  
**Chief Engineer**  
**INKEL Ltd.**

## INDEX

- 1 Introduction/ Background
- 2 Instructions to Applicants
- 3 Eligibility & Evaluation Criteria
- 4 Evaluation Process
- 5 Categories of Vendor Empanelment
- 6 Formats for Submission

**Schedule A: Eligibility & Evaluation Criteria (separate document)**

## **1. INTRODUCTION/ BACKGROUND**

### **1.1 About INKEL**

INKEL Ltd is a Public Private Partnership (PPP) initiative promoted by the Government of Kerala. It brings together, the government agencies, non-resident and resident investors and the general public, to create a platform for the development of public infrastructure. The main objective of INKEL is to attract public and private capital and professional expertise for infrastructure development.

Government of Kerala has assigned INKEL Ltd with the implementation of various projects under the Department of Health & Family Welfare, Department of General Education, Department of Treasuries, Department of Tourism etc.

As the projects are owned by the Government, the rules, guidelines and norms applicable for execution of public works following PWD/CPWD guidelines and various directions by the State Government, Central Government, and their agencies are to be followed strictly, ensuring compliance to quality standards.

### **1.2 Objective**

INKEL is seeking to pre-qualify reputed and experienced suppliers/ vendors (hereinafter referred as “Applicant”), who meets the prequalification requirement listed in this document. Product Categories of Empanelment (“Categories”) are listed in Section 5 of this document.

This EOI is invited for empanelment of product vendors only and not for works. The site location for delivery of products is envisaged to be anywhere in Kerala, India.

The validity of a resulting Empanelment shall be initially for two (2) years from the date of Empanelment, further to which INKEL shall review the Applicants for update. INKEL reserve the right to curtail or extend this period at its sole discretion.

INKEL reserves the right to update the Empanelment list for any of the Categories, by adding any qualifying companies in the future or removing any non-compliant/non-performing company from the empanelment list, at any stage.

All Applicants will be required to submit a detailed and comprehensive pre-qualification submission (“Application”), for review by INKEL. The Application shall be prepared in accordance with the guidelines and instructions set out in this pre-qualification/EOI document and shall set forth in a clear and precise manner the Applicant’s competence and suitability for supplying the products in the category of application.

The Eligibility & Evaluation criteria for Vendor Empanelment is defined in Section 3 herein.

Section 5 herein lists out the products/ Categories of Empanelment and the corresponding minimum technical specifications of these products to be met.

## **2 INSTRUCTIONS TO APPLICANTS**

- 2.1 Applicants are advised to study all instructions, forms, terms, requirements and other information in this prequalification/EOI document carefully.
- 2.2 Submission of Application shall be deemed to have been done after careful study and examination of the prequalification document with full understanding of its implications.
- 2.3 Applicant shall go through the requirements provided under Section 3 (Eligibility & Evaluation Criteria) of the prequalification document before submitting Application.
- 2.4 Applicant who meets the mandatory Criteria given in Schedule A shall prepare its Application as per the guidelines and strictly in the formats given in this document. Any deviation may result in the rejection of such noncompliant Application.
- 2.5 The Applicant may submit additional information in support of his suitability for the prequalification exercise.
- 2.6 All Applications shall be submitted in English. The supporting documents and printed literature furnished by Applicant shall be accompanied with English translation in case original documents are in a language other than English.
- 2.7 The Applicant shall be responsible for all costs incurred in connection with participation in the EOI/prequalification process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by INKEL to facilitate the evaluation process. INKEL will in no case be responsible or liable for such costs, regardless of the conduct or outcome of the prequalification process.
- 2.8 An authorized representative of the Applicant shall sign the original Application in the required format for EOI submission and shall initial and stamp all pages. The Power (s) of Attorney supporting or authorizing the signatory shall be enclosed with the Application on non-judicial stamp paper and notarised. The stamp paper should be in the name of the company who is issuing the power of attorney.
- 2.9 Any or all corrections made in the Application shall be duly authenticated by the signature of the Authorized Signatory.
- 2.10 A firm shall submit only one proposal.
- 2.11 Joint Venture applications shall not be accepted.
- 2.12 INKEL will evaluate only those Applications that are received in the required format and complete in all respects. Incomplete and / or conditional Applications shall be liable for rejection. Answers to questions and information supplied must be accurate and unambiguous. Submission of general company brochures is not encouraged and may result in the prequalification submission being disregarded if the requested information in this EOI document are not easily available in the Application.
- 2.13 The Application will be opened by Evaluation Committee appointed by INKEL.
- 2.14 Any queries relating to the Prequalification/EOI document should be addressed to the EOI Inviting Authority at the email provided in the Notice Inviting EOI.
- 2.15 At any time prior to the date of submission of the Application INKEL may, for any reason whatsoever, whether on its own initiative or in response to any request for clarification modify this document through the issue of addenda.

- 2.16 The interested Applicants are advised to visit the website stated in the Notice Inviting EOI regularly to keep themselves updated for any change/ modification in the EOI invitation, issuance of corrigendum, which will be intimated & published through this website only.
- 2.17 In exceptional circumstances and at the discretion of Chief Engineer, INKEL, the deadline for submission of Application may be extended. Intimation will be made available on the website.
- 2.18 The information provided is to be related to the company seeking pre-qualification. If the information provided is for a subsidiary, J.V., parent, associated or other company you are to clearly so state in this form.

2.19 Guidelines for submission:

- i) All Information called for in the enclosed forms should be furnished against the relevant columns in the Forms / tables.
- ii) If for any reason information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “Nil” or “Not Applicable” entry should be made in that column.
- iii) Applicants are cautioned that not giving complete information called for in the Application forms or not giving it in clear forms or making any change in the furnished forms / tables or deliberately suppressing the information may result in the Applicant being summarily disqualified.
- iv) All pages of the Application shall be self-attested. Overwriting should be avoided. Correction if any should be made by neatly crossing out, initialing, dating, and rewriting.
- v) References information and certificates from the respective clients certifying suitability, technical knowhow or capability of the Applicant should be signed by an officer not below the rank of Executive Engineer or equivalent in case of Govt. Dept / G.M. for Public Sector undertaking and Client/Client representative in case of Private Company.
- vi) No information shall be entertained after submission of Application unless it is called for by INKEL.
- vii) Any information furnished by the Applicant found to be incorrect immediately or at a later date would render him liable to be debarred from tendering / taking up of work with INKEL.
- viii) Responses in the Application indicating “to be submitted later” or similar statements are not acceptable and shall result in rejection of the Application to pre-qualify.

2.20 Acknowledgement by Applicant:

It shall be deemed by submitting the Application, that the Applicant:

- i. Has made a complete and careful examination of this document;
- ii. Accepted the risk of error, inadequacy or mistake in the information provided in this document by or on behalf of INKEL;
- iii. Agreed to be bound by the undertakings provided by it and in terms hereof.
- iv. Permits INKEL to conduct necessary verification of the information contained in the Application, as deemed by INKEL to complete the evaluation process.
- v. Permits INKEL to, visit the Applicant's offices and facilities wherever they may be located, subject to prior notification

## 2.21 Right to accept/ reject any Application

Notwithstanding anything contained in this document, INKEL reserves the right to accept or reject any application and to annual the empanelment process and reject all applications, at any time, without any liability or obligation for such acceptance, rejection or annulment, and without assigning any reason for such action. In the event that all Applications are rejected, INKEL may, at its discretion, invite all eligible Applicants to submit fresh applications. INKEL reserves the right to reject any Application if at any time a material misrepresentation is made or uncovered, or; the Applicant does not submit the supplementary information required by authority within the time specified. INKEL reserves the right to verify all statements, information and documents submitted by the Applicant in response to this document. Any such verification or lack of such verification by it shall not relieve the Applicant of its obligations or liabilities nor will it affect any rights of INKEL.

## 2.22 Interested Applicants who meet the qualification criteria may furnish their Application in mode mentioned in the Notice Inviting EOI. The following are required to be submitted in hardcopy at the address mentioned in the Notice Inviting EOI :

- a) Information as per Formats in Section 6 of the EOI (Annexure A to K) along with documents requested therein
- b) Power (s) of Attorney supporting or authorizing of the signatory of the Application

## 2.23 Applicants should submit their Applications, duly sealed and signed, complete in all respects as per instructions contained in the Invitation to EOI. Documents, in the tender box located at the address given in the Notice on or before the closing date and time indicated therein.

## 2.24 To facilitate evaluation of Applications, INKEL may, at its sole discretion, seek clarifications from any Applicant regarding its Application. Such clarification(s) shall be provided within the time specified by INKEL for this purpose. Any request for clarification(s) and all clarification(s) in response there to shall be in writing / email.

## 2.25 Any effort on the part of the applicant or his agent to exercise influence or to pressurize INKEL would result in rejection of his application. Canvassing of any kind is prohibited.

## 2.26 Confidentiality

INKEL shall retain all documents submitted by the Applicant for its records. Information relating to the examination, clarification, evaluation, and recommendation for empanelment shall not be disclosed to any person who is not officially concerned with the process.

INKEL may not divulge any information received as part of Application unless it is deemed required as part of the prequalification evaluation process is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or INKEL or as may be required by law or in connection with any legal process.

## 2.27 Cancellation of Empanelment

The empanelment of Applicant shall be cancelled by INKEL in case of :

- i) Poor quality, poor performance, abandoning of the allotted work,
- ii) Abnormal delay in completing an assignment/ Purchase Order/Work Order
- iii) Fails to respond against three consecutive enquires of INKEL
- iv) Activities detrimental to the interest INKEL, the decision of INKEL in this regard shall be final and binding on the Applicant.

The Applicant shall inform INKEL immediately with all supporting documents details on any change of its composition/constitution or in its name.

The discretion to accept /not accept the proposed change shall vest solely with INKEL and non-acceptance by INKEL shall render the Vendor/supplier for removal from the Empanelled list.

### **3 ELIGIBILITY AND EVALUATION CRITERA**

3.1 INKEL shall apply the Eligibility cum Evaluation criteria as defined in Schedule A (separately attached) of this document for evaluation of the Applicants, as part of the prequalification process. Applicant shall meet the Mandatory criteria stated in Schedule A. Applicants meeting the mandatory criteria shall be evaluated against the Specific criteria stated in Schedule A.

3.2 The evaluation includes an assessment of the Applicant's capacity to meet the criteria pertaining to:

- General requirements (mandatory)
- Organizational Soundness
- Financial Information
- Quality Management System
- Availability of after-sales Maintenance Services
- Completeness of Submission

3.3 INKEL will evaluate only the Applications that are determined to be substantially responsive in accordance with the terms of this prequalification document

3.4 The Applicant shall provide all the information requested in the format included in Section 6 (Formats for Submission) of this document, to facilitate the evaluation process.

3.5 Applicant shall submit all the requested information/document. However, the INKEL reserves the right to request further information deemed necessary to complete the evaluation process.

3.6 Even though an Applicant may satisfy the above requirements he would be liable to disqualification if he has: (a) Made misleading or false separation or deliberately suppressed the information in his tables. Statements and enclosures required in the Pre-qualification documents. (b) Record of poor performance such as abandoning work not properly completing the contract or financial failures / weaknesses etc.

### **4 EVALUATION PROCESS**

4.1 INKEL will constitute an Evaluation Committee to evaluate the Applications as per the following evaluation methodology:

- a) Evaluation of Applicant's response based on the supporting documents & documentary evidence submitted against the eligibility cum evaluation criteria mentioned in Section 3 of this document and based on verification of testimonials submitted.



- i. Applicant has to fulfill the Eligibility criteria under the subhead “General requirements (Mandatory)” stated in the Schedule A.
  - ii. Applicants qualifying the Eligibility criteria under the subhead “General requirements (Mandatory)” will be evaluated against the remaining criteria heads (refer Schedule A) by scoring on the basis of details furnished by the Applicant in the formats in Section 6 hereto.
  - iii. Presentation / demonstration / discussion may be conducted with the Applicant who fulfill the eligibility criteria stated in Prequalification document.
- 4.2 INKEL may choose to visit the manufacturing facilities of the Applicant as part of the evaluation of Application.
- 4.3 The Committee may seek clarification/request any missing documents or information as it deems necessary to complete the evaluation process. The Applicant is requested to respond on any clarification within the period specified through the clarification facsimile/e-mail, failure of response shall lead to rejection of the PQ Application.
- 4.4 The decision of the Evaluation Committee in the evaluation of responses to the Expression of Interest shall be final. No correspondence will be entertained outside the evaluation process of the Committee.
- 4.5 The EOI response/Application will be evaluated strictly based on the documentary evidences provided as per requirement of this EOI document and presentation & demonstration of Applicant.
- 4.6 Qualifying Applicant(s) shall be empanelled in the relevant Category.
- 4.7 Empanelment do not assure awarding/selection for any assignment/assured purchase.

## 5 CATEGORIES OF VENDOR EMPANELMENT

**Table 5.1**

Sl No.	Sub- Category Code & Product Name	Description	Minimum Specification*/ Standard Codes to be met by the Product
<b>PLUMBING: PIPES AND PIPE FITTINGS (P-PPF)</b>			
1	PPF-01: PVC Pipes and Pipe Fittings	Unplasticized PVC Pipes for Potable Water Supplies	IS 4985
		Injection moulded PVC socket fittings with solvent cement joints for water supplies	IS 7834
		uPVC pipes for soil and waste discharge systems inside buildings including ventilation and rainwater system	IS 13592
		Unplasticized Polyvinyl Chloride (uPVC) Injection Moulded Fittings for Soil and Waste Discharge System for Inside and Outside Buildings Including Ventilation and Rain Water System	IS 14735
2	PPF-02: uPVC Pipes and Pipe Fittings	uPVC pipes/ pipe fittings for cold water supply	ASTM D1785/ ASTM D2466, ASTM D2467
3	PPF-03: CPVC Pipes and Pipe Fittings	Chlorinated polyvinyl chloride (CPVC) pipes for potable hot and cold water distribution supplies	IS 15778 as per ASTM D2846/ASTM D2846/ASTM F441/ ASTM F438/ ASTM F439
4	PPF-04: Iron Pipes and Pipe Fittings	Standard specifies the requirements and associated test methods applicable to ductile iron pipes manufactured in metal (lined or unlined) or sand moulds and their joints. To convey water, sewage or gas, to be installed below or above ground, to be operated with or without pressure	IS 8329
		This standard covers requirements for centrifugally cast (spun) iron spigot and socket soil, waste and ventilating pipes together with the details of the fittings and accessories. These pipes and fittings are suitable for use above ground only	IS 3989
		This standard covers requirements for ductile iron fittings (special castings) to be used with pressure pipes for carrying water, gas and sewage for sizes from 80 to 2000 mm nominal diameter.	IS 9523
		Requirements for cast iron special castings to be used with cast iron and ductile iron pressure pipes for carrying water, gas and sewage for sizes from DN 80 mm up to DN 1600 mm	IS 13382
		Cast iron or Ductile iron non-pressure above ground pipes and fittings used for discharge of waste water, sewage, rain water and for ventilation. The pipes may be manufactured by centrifugally cast ( spun ) process in metal moulds or sand cast and fittings by sand cast process	IS 1729
		Hubless centrifugally cast (spun) iron soil, waste, ventilation and rain water pipes together with the details of the fittings and accessories including joints (coupling). The pipe and fittings are intended for non-pressure application, normally as gravity drainage systems.	IS 15905

Sl No.	Sub- Category & Product Name	Description	Minimum Specification*/ Standard Codes to be met by the Product
5	PPF-05: HDPE Pipes and Pipe Fittings	HDPE pipes from 16 mm to 1000 mm nominal diameter of pressure rating from 0.25 MPa to 1.6 MPa in material grades of PE 63, PE 80 and PE 100 for use for buried water mains and services and for water supply above ground, both inside and outside buildings.	IS 4984
		General requirements for material, sizes, performance requirements, sampling and marking of all types of fabricated HDPE fittings intended for connection to HDPE pipes covered by IS : 4984-1972* for potable water supplies.	IS 8360

## SECTION 6 FORMATS FOR SUBMISSION

### ANNEXURE A : Format For **LETTER OF TRANSMITTAL**

*[To be submitted in Applicant company's letterhead]*

To  
**CHIEF ENGINEER**  
**INKEL Ltd.**  
**7/473ZA – 5 & 6,**  
**2nd Floor, Ajjiyal Complex,**  
**Kakkanad, Cochin, Pin: 682030 (Kerala)**

Date:

Sir,

Subject: **Application for Vendor Empanelment for Products**

1. Having examined the details given in the EOI document, I/we ..... would like to participate in the Vendor Empanelment exercise for the following categories and submit our completed Application in compliance with the terms and conditions stated therein and request to be included in INKEL's list of empanelled vendors for the subject Product Categories:

- i) Sub-category Code:
- ii) Sub-category Code:
- iii) Sub-category Code:
- iv) Sub-category Code:

:  
:

2. I/we hereby certify that all the statement and information included in our Application are true and correct and pertain to ourselves in order to assess our company's capability. Information which incorporates details regarding parent, associate, or subsidiary companies, or subcontractors, or companies to whom the Applicant had subcontracted, shall be ignored / rejected for the purpose of evaluation.

3. I/we have attached the true copy of our Authorized dealership certificate for those products for which we are not the manufacturers.

4. I/we hereby give our unqualified acceptance to the procedure adopted by INKEL for Empanelment.

5. I/we acknowledge that INKEL has absolute discretion in the selection of vendors for empanelment and that INKEL is not required to provide any reason should INKEL decide not to include our company on the above referred list.

6. I/we consent to INKEL's representatives visiting our offices and facilities as considered necessary to satisfactorily evaluate our Application. In the event of such visits taking place, we shall provide whatever assistance necessary to INKEL's representatives to assist them in the evaluation of our Application.
7. I/we hereby, authorize INKEL representatives to seek opinion and inquire about us from previous and current clients (stated as references in our Application) for the purposes of prequalification/empanelment. By this, we authorize referenced clients to divulge required information to INKEL.
8. I/we understand that approval to our company will not be considered as an approval to any parent, sister or subsidiary company within our group of companies.
9. I/we acknowledge that failure to provide correct and accurate information may result in our request for empanelment submission being disregarded.
10. All pages are stamped with our company stamp and initialed by our authorized signatory below. No alterations has been made by us to the content of the EOI document.

Signed \_\_\_\_\_

*[Insert signature of person whose name and capacity are shown below]*

Name \_\_\_\_\_

*[Insert complete name of person signing the Application]*

In the capacity of \_\_\_\_\_

*[Insert legal capacity of person signing the Application]*

Duly authorized to sign the Application for and on behalf of \_\_\_\_\_

*[Insert complete name of Applicant company]*

Dated on \_\_\_\_\_

**ANNEXURE B : Format For PARTICULARS/STRUCTURE & ORGANISATION OF THE FIRM/COMPANY**

Applicant shall provide details as follows:

**1.1 Products/Systems for which Registration is Applied for, with reference to Section 5 of the EOI document:**

Sl. No.	Category Code and Product Name	Manufacturing Standard/IS/ DIN/BS etc..

**Note :** Applicant shall submit Technical Catalogue, Brochure or literature of the products for which Applicant is seeking empanelment.

**1.2 Applicant's Particulars:**

Sl. No.	Description	Details
1	Name of Firm	
2	Registered address	
3	Firm Registration Number	
4	Year of registration	
5	Legal Status of company (Govt. of India Undertaking OR State Govt. Undertaking OR Limited Company OR Private Company OR Co-operative Society OR Proprietary Firm OR Partnership OR Corporation OR Any Other (Specify))	
6	Company's GSTIN	
7	Company's Permanent Account Number (PAN)	
8	Name and Designation of the Authorized signatory to act for the Organization	
9	Name and Designation of the contact person for correspondences	
10	Telephone number of contact person	
11	Fax number of contact person	
12	E-mail address of contact person	
13	Web Site Address	
14	Details of Offices outside India	
15	Particulars of registration with various government bodies (attached attested photocopies) Organization/ place of registration.	
17	Has the Applicant ever abandoned any awarded Purchase Order before its completion? If so, give the name of the project and reason of abandonment.	
18	Has the Applicant or any constituent partner in case of partnership firm ever been convicted by a court of law? If so, give details.	

Sl. No.	Description	Details
19	Is the company MSME registered? If Micro or Small or Medium	
20	Is the Company ISO 14001 Accredited	
21	Is the Company having ISO 45001 approval	
22	Has the Company any patents to its credit?	
23	Has the Company devised a policy to reduce Global Warming Potential (GWP)?	
24	Is the Company approved vendor of any Govt. agency(ies). Provide details	
25	Category of vendor :  Manufacturer OR Consultant OR EPC Contractor OR Authorized stockiest OR Converters/ assemblers OR Supplier/distributor OR Dealer OR Agent OR Service Provider OR Channel Partner OR Traders	
	* If manufacturer:- Name & address of your authorized dealer / distributors (if any)	
	* If an authorized dealer /stockiest: Details of item under authorized agency to be indicated (attach certificate)	

**Note:** Applicant to submit the relevant proofs for all the details mentioned above such as:

- 1) Copies of original document defining legal status (Memorandum and Articles of Association/Partnership Deed/ Profession Tax regn.& Municipal Registration)
- 2) Copy of the Registration Certificate issued by the Registrar of Firms / Certificate of Incorporation of the Company,
- 3) Copy of GST and PAN Registration,
- 4) Copy of Income Tax Return (last 3 years)
- 5) Copy of Registration with various government bodies if applicable.
- 6) Power of Attorney (if Applicable)
- 7) Copy of Trade License / Factory license
- 8) Valid direct authorized dealer certificate from OEM and ranking if any (if applicable)
- 9) MSME registration certificate (if applicable)
- 10) Organization structure of the Applicant's company.
- 11) Technical Catalogue, Brochure or literature of the products for which Applicant is seeking empanelment.
- 12) Copy of ISO14001, ISO-45001 accreditation, patent rights
- 13) Proof of being approved vendor for any Govt. Agencies

### 1.3 Group Companies

List details of affiliated /sister companies within parent company group that support your own capability and capacity.

Affiliated /sister company name	Key area of operation

**ANNEXURE C: Format For FINANCIAL CAPABILITY DETAILS**
**1. Annexure C1:Credit Facilities available with Applicant**

Name of Bank	Credit Facilities/Overdrafts

**2. Annexure C2 : Financial Status**

	Year 1: 2022-21	Year 2: 2020-21	Year 3: 2019-20	Year 4: 2018-19	Year 5: 2017-18
<b>Information from Balance Sheet</b>					
Total Assets					
Total Liabilities					
Net Worth					
Growth over previous year (%)					
Long Term Debt /Loan					
Debt Equity Ratio ( Long Term Debt/ Loan to Net Worth)					
Current Assets					
Current Liabilities					
<b>Information from Income Statement</b>					
Total Revenues					
Profits before Taxes					
Profits after Taxes					
Return on investment (ratio of annual profit before taxes and the net worth)					

Note:

Applicant to upload the copies of financial statements (balance sheets including all related notes, and income statements) for the last five years, as indicated above, complying with the following conditions:

- i. Such document should reflect the financial situation of the legal entity comprising the Applicant, and not sister or parent companies, subsidiaries or affiliates.
- ii. Financial statements must be certified from the Statutory Auditor (Chartered Accountant) / Company Secretary.
- iii. Should be counter signed by authorized signatory of the Applicant.



**ANNEXURE D : Format For PREVIOUS EXPERIENCE DETAILS****1. Annexure D(1):**

Highest Value of Purchase Order executed in India within the last three years	Value:
---	--------

**2. Annexure (D2) General Experience:**

Applicant shall submit details of major supplies executed in the last in the last seven (7) years (for the period ending 31 March 2022) for similar type of item / equipment for which registration has been sought, as per format below:

Sl.No.	Name of Client (Name, email, Tel. No.)	Year of Supply	Nature of Product	Order Value (Rs.)

Note: Submit Copy of relevant Purchase Orders

**ANNEXURE E : Format for TECHNICAL CAPABILITY DETAILS**

Applicant shall provide the following Information in the given format:

**1. Annexure E(1): Availability of Personnel:**

Applicant should provide details of his available personnel for Engineering, Manufacturing, Quality and After sales support Division:

Name & Designation	Qualification	Total Years with the Firm	Total years of Relevant Experience

**Annexure E(2): LIST OF MANUFACTURING FACILITIES/EQUIPMENT (INCLUDING MATERIAL HANDLING FACILITY) :**

Sl. No.	Description of Machine/ Equipment	Quantity	Make & Year of Installation	Remarks

**Annexure E (3): IF IN-HOUSE MANUFACTURING FACILITIES NOT AVAILABLE, INFORM SOURCE OF MANUFACTURING DETAILS ALONG WITH THEIR FACILITIES& EXPERIENCE**

Sl.No.	Process Outsourced	Name of the company	Remarks

**Annexure E (4): RATIO OF OUT SOURCED COST TO TOTAL PRODUCTION VALUE**

RATIO OF OUT SOURCED COST TO TOTAL PRODUCTION VALUE	
---	--

**Annexure E(5): LIST OF INSPECTION & TESTING FACILITIES/EQUIPMENT:**

Sl. No.	Description of Facility/ Equipment & Capacity	Quantity	Make & Year of Manufacturing	Last Date of Calibration

**Annexure E (6): IF IN-HOUSE INSPECTION & TESTING FACILITIES NOT AVAILABLE, INFORM SOURCE OF TESTING ALONG WITH THEIR FACILITIES& EXPERIENCE**

Sl.No.	Test	Name of the company	Remarks

**ANNEXURE F: Format for submitting Information on Applicant's AWARDS/CITATIONS AND CERTIFICATIONS**

Applicant should furnish the details of AWARDS, CITATIONS etc (copies to be attached) received in recognition of your services in projects handled:

YEAR	Name of the Award with details	Name of the organization from whom award was received	Name of the product for which such award was received

**ANNEXURE G (1): Format for submitting Information on Applicant's QUALITY MANAGEMENT SYSTEM**

Sl.No.	Parameters	System in Place (Yes/ No)	Remarks
1	Detailed Quality Assurance Manual covering all major related activities (Manufacturing / Testing Procedure Qualification)		
2	Availability of Inspection & Testing facilities		
3	Availability of System for Storage, Preservation & packing		

Note: Submit copies as substantiation

**ANNEXURE G (2): Format for PRODUCT PERFORMANCE REPORT FROM CLIENT**

1. Name of Product:

2. Purchase Order no.:

3. Value of Purchase Order for the Product:

4. Date of Purchase Order:

(i) Stipulated date of Delivery of Product

(ii) Actual date of Delivery of Product

5. Performance Report

(1) Quality of Product Outstanding/Very Good/Good/Poor

(2) Timely Delivery Outstanding/Very Good/Good/Poor

(3) Condition of Product on Delivery Outstanding/Very Good/Good/Poor  
 (Packaging/ working condition...etc..)

(4) Time taken for attending to Tickets Outstanding/Very Good/Good/Poor  
 /Repair Requests

(5) General Behaviour Outstanding/Very Good/Good/Poor

Dated:

Sign:

Name:

Designation:

(Executive Engineer or Equivalent/ Owner in case of Private)

**ANNEXURE H: Format for DECLARATION BY THE APPLICANT FOR  
CORRECTNESS OF INFORMATION**

(To be submitted on the Letterhead of the Applicant)

Date:

To  
Chief Engineer,  
INKEL Ltd.  
Cochin-682030,Kerala

Subject: **Declaration for Correctness of Information**

Dear Sir,

We hereby confirm that the information provided is correct and accurate and that we have no objection to any of our previous Clients being contacted in connection with our company references or credit worthiness.

We acknowledge that failure to provide correct and accurate information may result in the EOI submission being disregarded.

Where a question is not applicable to our company we have indicated as N/A. All questions are answered in English language.

All pages are stamped with the company stamp and initialed by the signatory below, who is our authorized signatory. We have not made any alterations to the content of the pre-qualification/EOI document.

Signed:

Name:

Designation :

For and on behalf of:

**ANNEXURE I: Format for DECLARATION BY THE APPLICANT FOR NOT BEING  
BLACKLISTED / DEBARRED**

(To be submitted on the Letterhead of the Applicant)

Date:

To  
Chief Engineer,  
INKEL Ltd.  
Cochin-682030,Kerala

Subject: **Declaration for not being debarred / black-listed by Central / any State Government  
department in India as on the date of submission of Application**

Dear Sir,

I, authorized representative of \_\_\_\_\_, hereby solemnly confirm that the company \_\_\_\_\_ is not debarred / black-listed by any Central/State Government/ PSU entity in India or similar agencies globally for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices or for any other reason as on last date of submission of this application.

In the event of any deviation from the factual information/ declaration, INKEL reserves the right to reject the application or cancel any empanelment without any compensation to us/the company.

Thanking you,  
Yours faithfully,

\_\_\_\_\_  
Signature of Authorized Signatory (with official seal)

Date:

Name:

Designation:

**ANNEXURE J: Format for UNDERTAKING ON CORPORATE DEBT  
RESTRUCTURING**

**(To be submitted on the Letterhead of the Applicant)**

**Undertaking**

I/We ..... undertake and certify that our firm

- (i) has not applied for Corporate Debt Restructuring (CDR)
- (ii) is not facing follow up action of CDR
- (iii) is not facing recovery proceedings from Financial Institutions and
- (iv) are not facing winding up proceedings or those under BIFR in the last 5 financial years  
(till the date of Application submission).

Thanking you,

Yours faithfully,

\_\_\_\_\_  
Signature of Authorized Signatory (with official seal)

Date:

Name:

Designation:

Certified by:

-----

Chartered Accountant:

Attested by:

-----

(Notary Public)

**ANNEXURE K: Format of BANKERS' CERTIFICATE FROM A SCHEDULED BANK**

This is to certify that to the best of our knowledge and information that  
M/s/Shri. \_\_\_\_\_, as a customer of our bank are /is respectable and can be treated  
as good for any engagement upto a limit of  
Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Signature  
(For the Bank)

Signature (Applicant)

**NOTE:**

Bankers Certificate should be on letter head of the bank sealed in cover addressed to authority  
calling Pre -Qualification applications.